



# KASIREDDY NARAYANREDDY COLLEGE OF ENGINEERING & RESEARCH

(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)  
Abdullapur (V), Abdullapurmet (M), Ranga Reddy Dist.

Affix a  
Stamp Size  
Photograph  
duly attested by  
the Principal

## LIBRARY MEMBERSHIP FORM

To  
The Librarian  
KNRR

Sir,

Faculty/Non-Teaching Staff / Student

I Wish to enroll as a member of the Library, I shall follow the rules and regulations of the Library.

ID/Roll No.

1. Name : .....  
(In Capital Letters)

2. Father's Name & Occupation : .....

3. Designation / Course : .....

4. Date of Joining : .....

5. Department : ..... Admn. No.....

6. Permanent Address : .....

7. Present Address : .....

8. E-mail & Contact Number : .....

9. Recommended by : .....  
H.O.D. / A.O.

I hereby declare that the information given above is true and correct to the best of my knowledge.

Signature of the Applicant  
with date

### ACKNOWLEDGEMENT

Received ..... Borrower's Card No.....

Date :

Signature of the Applicant  
with date

**CIRCULATION INCHARGE**

**LIBRARIAN**

## **LIBRARY RULES & REGULATIONS :**

1. Everyone who uses the Library should sign in the attendance/gate register kept at the entrance each time he/ she uses the library.
2. Reader shall maintain an atmosphere of quietness and dignity inside the library. Sleeping in the library is strictly prohibited.
3. No refreshments or food stuff of any kind shall be consumed anywhere inside the library.
4. Library materials should not be marked, defaced in any way and illustration, maps, charts etc. should not be removed.
5. Books and other library materials got from the library for reference must be referred in the library premises only and should not be taken outside the library.
6. At a time only one book shall be issued against a card, Identity cards shall be used for reference in the library premises.
7. Librarian shall not be responsible for the reader's bags or valets or library materials left on the table.
8. The Librarian shall refuse / cancel membership to anyone who infringes the rules and regulations of the library or indulge in any other misconduct.
9. Such other rules are printed on the Borrower's card etc.

**Signature of the Applicant**